



York Woods Community Association

c/o Oak & Dale Properties, Inc.
211 W. Chicago Avenue, Suite 10
Hinsdale, IL 60521
630 323-8810

December 27, 2018

To: The Homeowners at York Woods
From: The Board of Directors

Subject: **Change in Management Co. & 2019 Proposed Budget**

Your Board, effective December 1, 2018 hired a new management company, Oak & Dale Properties, Inc. (please see accompanying letter from Oak & Dale).

Iris Rodriguez will be our property manager; her contact information appears on the attached letter.

Enclosed, please find the proposed 2019 York Woods Budget. The York Woods Board of Directors has approved this 2019 budget, for distribution to the homeowners. Please note there is no proposed increase in assessment for the upcoming year.

The Association held the Annual Meeting on November 8, 2018. Following the annual meeting, we are pleased to announce our current Board of Directors is:

Michael McMahon, President (2019)
Rahma Hasan, Secretary (2019)
Alyse Gaddis, Treasurer (2019)
Bob Headrick, Director (2020)
Cindy Groh, Director (2019)
Nichole Vlahos, Director (2020)
Steve Norten, Director (2020)

Please be advised the January Meeting has been cancelled and will be rescheduled in February. Once the 2019 Meeting Dates have been established, we will send out a postcard to the residents with the 2019 Meeting Dates and notice for the February Meeting. There are 2 forms attached, please be sure to return your census form so we can confirm we have accurate homeowner information on file. We have also included a separate form for the upcoming directory listing, which has a deadline date of January 15th.

Please feel free to contact us should you have any questions. Have Safe and Happy New Year.

Sincerely,
York Woods Board of Directors



Oak & Dale Properties, Inc.
211 W. Chicago Avenue, Suite 10
Hinsdale, IL 60521
630 323-8810

December 27, 2018

Dear York Woods Homeowners:

Effective December 1, 2018, Oak & Dale Properties, Inc. has been hired to manage York Woods Community Association. Oak & Dale Properties, Inc. has been managing property in the Hinsdale, Oak Brook, Burr Ridge, Clarendon Hills, Downers Grove and Westmont area for over 25 years. We are delighted to add your community to our portfolio and will serve you to the best of our ability, as we do all of our properties. Please forward all correspondence and assessment payment(beginning Jan 1st) to the address below. We have also included a Residents Information Sheet that we ask you to complete and return to our office in the enclosed, self-addressed envelope. This will help us better assist you with your requests and improve our ability to communicate with you. Please be sure to include your email address (mandatory), you will have an option on your census form to chose not to have your email published in the directory. However we must have an email on file for emergency correspondences.

As management for the York Woods, we will be responsible for:

- Accounting Services - collecting assessments, paying bills and investing your reserves as directed by the Board.
- Contracting on behalf of the Association for Common area contracts, insurance and other required services.
- Ensuring that all sub-contractors working on the common area are properly insured and perform their duties in accordance with their contract.
- Providing a 24-hour number to respond to emergency situations.
- Preparing all documentation and correspondence for the Board of Directors.

Iris Rodriguez will be your property manager and can be reached at 630-323-8810 ext 6 or by e-mail Irodriguez@oakanddaleproperties.com.

Also please feel free to contact me directly, if you have any questions.

Sincerely,

Dennis M. Brugh
Dennis M. Brugh

President



211 West Chicago Avenue Hinsdale, Illinois 60521 (630) 323-8810



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c/o Oak & Dale Properties, Inc.
211 W. Chicago Avenue, Suite 10
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We are currently in the process of gathering information for the York Woods directory. We would greatly appreciate your time in completing the following form and returning it to Oak & Dale Properties, Inc. by mail, email and or fax to 630-323-8910 or you may return this form with your census form, in the enclosed self-addressed envelope.

Please email to Roberta at rdow@oakanddaleproperties.com

This form must be returned to office by no later than January 15, 2019. If we do not receive a response from you, you will be listed in the directory as our records indicate. If you prefer not to be listed in the directory, please indicate this request in writing on the form and return it to our office.

Please note that the directory is published for the personal use of the York Woods residents only. For your safety and the safety of all residents, we remind you that the information contained therein should not be used for mailings or solicitations by anyone, including businesses or non-profit organizations.

Don't Be Left Out

In the past year, we have used email to provide residents information regarding emergencies as well as other communications from the Oak Brook Police Department, the Village of Oak Brook, and other local offices. Please be sure to provide your email so we can keep you up to date on issues and emergencies in and around York Woods, it is important that we receive your email address. Email addresses are not shared with outside parties.

PLEASE PRINT:

ADDRESS: _____ LOT #: _____

LAST NAME: _____

FIRST NAME: _____ TITLE: Mr./Mrs./Ms./Dr.
Please circle

SPOUSE'S OR SIGNIFICANT OTHER NAME: _____
TITLE: Mr./Mrs./Ms./Dr.
Please Circle

HOME PHONE NUMBER: _____

WORK PHONE NUMBER: _____

EMAIL ADDRESS: _____
(Email addresses are not shared with outside parties.)

☐

Please check here if you do not want your email listed in the directory.

☐

Please check here if you want your email listed in the directory.

York Woods Community Association
Owner Census Form (please print)



Owners Name (s): _____ Spouse: _____
Dr. _____ Mr. _____ Mrs. _____ Ms. _____ (CHECK ONE(S) THAT APPLY)

Owners Name (s): _____ Spouse: _____
(Name as shown on title of unit if different from above)

Lot/ Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

(For emergencies and/or Association use ONLY) MANDATORY

E-mail address: _____

☐
Please check the above box if you do not want your email published in the directory.

E-mail address: _____

☐
Please check the above box if you do not want your email published in the directory.

Seasonal Address: _____
(Only if different than above address)

Seasonal Residence Phone Number: _____

EMERGENCY CONTACT(S) OTHER THAN OWNER:

Name: _____

Phone #: _____ Key Holder: yes ___ no ___

Name: _____

Phone #: _____ Key Holder yes ___ no ___

Tenant (s) Name if Leased: _____ Exp. Date: _____

Tenant(s) Contact
Number: _____